



Handling Tough Job Interviews: 4th edition

Julie-Ann Amos

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Prepares you for anything that job interviewers, recruitment agencies, headhunters, employers or human resources departments can throw at you...

REVIEWS:

"It covers all kinds of interview from recruitment agencies and headhunters to employer and human resources.' Phoenix 'A wealth of sound advice on how to make the right impression, the best questions to ask, how to approach negotiating a salary, taking a psychometric test and how you should treat a regular interview differently from one with a recruitment agency or a head-hunter.' Sesame, Open University Magazine 'Takes you step-by-step though the recruitment process and gives useful advice on interviews with senior management, dealing with psychometric tests; and discussing and agreeing the job offer.' Office Secretary"

AUTHOR BIOG:

JULIE-ANN AMOS is a Human Resources Consultant with considerable experience in recruitment. She is also a member of the Chartered Institute of Personnel and Development. Her books on recruitment have been translated into several languages.

CONTENTS:

Preface

1. Introduction
2. Interviews with recruitment agencies
3. Interviews with head hunters
4. Employer interviews
5. Personnel/HR and senior management interviews
6. Assessment centres
7. Psychometric tests
8. Interviews and meetings to discuss offers
9. Answering tough questions
10. Competency-based questions

Helpful addresses

Further reading

Index.

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